

The Minutes of the Special Meeting of Quatt Malvern Parish Council held on Thursday 27th June 2024 in Quatt Village Hall at 7.30pm.

PRESENT:

Cllr L.Chitty  
Cllr R.M. Law  
Cllr Ms.S.Hunter  
Cllr Mrs J.Yates

ALSO PRESENT

Mr W.S. Griffiths (Clerk)  
Two members of the Public

24.25.025 OPEN FORUM

A member of the public complained of speeding vehicles through Quatt Village and that the speed detector vans were never present at the times when most of the speed contraventions occurred.

The Clerk undertook to contact the Road Safety Partnership.

24.25.026 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C. Taylor (Shropshire Council), and from Councillor Mrs C.Hulland who had to attend a business event.

Resolved that the reason for absence be accepted.

24.25.027. REGISTER OF DECLARATIONS OF INTEREST

No declarations of interest were received.

24.25.028 MINUTES

Resolved

a) That the minutes of the Annual Meeting of Quatt Malvern Parish Council held on Thursday 30th May 2024 be confirmed as a correct record and signed by the Chairman.

b) That the minutes of the Quatt Malvern Annual Parish Meeting held on Thursday 25<sup>th</sup> April 2024 were received and noted.

24.25.029 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

#### 24.25.030 POLICE REPORT

Resolved that the following policing priorities be agreed, in descending order of priority:

- a) Speeding Vehicles
- b) Anti-social behaviour ( especially fly tipping)
- c) Theft from Farms

#### 24.25.031 REPORTS FROM NATIONAL TRUST AND SHROPSHIRE COUNCIL

There were no representatives in attendance at the Special Meeting and they would report to the next ordinary meeting.

#### 24.25.032 FINANCIAL MATTERS

Resolved;

##### a) Income

There was no income to report.

##### b) Payments made under delegated powers since the Last Meeting

###### i) Clerk's salary and PAYE

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
20.06.24	W.S.Griffiths	187.20	0	net salary
20.06.24	HMRC	46.80	0	PAYE

###### ii) Hire of Quatt Village Hall for Parish Council Meetings

Meeting of 30<sup>th</sup> May 2024 - £25.00 No VAT

The payslips, invoices and bank statements were examined and approved by Cllrs R.Law and Mrs J.Yates.

Resolved that the payments be approved.

##### c) Invoices

Resolved that the following invoices be approved for electronic payment:

###### i) Internal Audit £60.00 (no VAT)

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths –

Clerks Travel Expenses - Posting of Notices 16 miles@0.45 per mile = £7.20

Telephone / Internet allowance	£ 20.00
	= <u>£ 27.20</u>

ii) Councillor L.Chitty Grass Cutting Expenses      £20.83 + VAT £4.17 = £25.00

Resolved that the payments be approved.

The invoices and claims were examined and signed by Cllrs R.Law and Mrs. J.Yates.

e) Grants and Donations

There were no applications to consider.

f) Financial Progress

The summary of receipts and payments for 27<sup>th</sup> June 2024 was received and considered and reconciled with the Bank Statement and with the Bank Reconciliation.

Resolved that the documents be noted.

24.25.033 PLANNING MATTERS

a) New Planning Applications

There were no new applications to consider.

b) Determined Applications

It was reported at the meeting that the following application had been refused:

Reference: 24/01837/FUL (validated: 09/05/2024)

Address: Wootton Lodge, Duken Lane, Wooton, Six Ashes, Bridgnorth, Shropshire, WV15 6EA

Proposal: Erection of single storey rear extension and annex for dependant relative

Decision: Refuse

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SD9D8WTD06Z00>

c) Community Led Plan

There was no progress to report.

#### 24.25.034 ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW 2023-24 (AGAR)

The documents relating to the AGAR were received and considered.

It was resolved as follows:

- a) That the report and letter of the Internal Auditor be noted.
- b) That the Certificate of exemption from external audit be approved and signed by the Clerk and by the Chairman.
- c) That the Statement of Accounts and the explanation of variances be approved and signed by the appropriate persons.
- d) That the Annual Governance Statement be completed and approved and signed by the appropriate persons.
- e) That the date for electors' right to inspect the accounts be 1st July to 9<sup>th</sup> August 2024.

#### 24.25.035 ROADS AND FOOTPATHS

There were no new matters to consider.

#### 24.25.036 PARISH AMENITIES

It was noted that Quatt had been nominated for the Best Kept Village in Shropshire by an anonymous resident. The Parish Council had been asked if they wished to add anything to the nomination by the deadline of 30<sup>th</sup> June 2024.

Resolved that owing to the tight deadline and that the Parish Council had not seen the original nomination, it was not felt that it was possible to add anything but that the application be supported in principle.

#### 24.25.037 REPORTS FROM OUTSIDE BODIES

##### a) SALC Area Committee

There had been no meeting of this body since the last report.

##### b) Local Joint Committee.

##### c) Cider House/Wootton Group

##### d) Bridgnorth Town Plan Steering Group

##### e) Quatt Village Hall Committee

There was nothing to report from these bodies.

#### 24.25.038 CORRESPONDENCE

There was no correspondence to report.

24.25.039. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be held on Thursday 25<sup>th</sup> July 2024 at 7.30pm in Quatt Village Hall.

The meeting concluded at 8.30 pm

Signed ..... Date .....