

The Minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 30th September 2021 in Quatt Village Hall at 7.30pm.

21.22.058 PRESENT:

Cllr L.Chitty (Chairman)
Cllr Ms S.Hunter
Cllr Mrs C.Hulland
Cllr Mrs. J. Yates

21.22.059. ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Two members of the Public
Mr M Halliwell, National Trust
Mr S. Dunn-Brown, West Mercia Police

21.22.060 OPEN FORUM

In response to the comments raised by a member of the public in respect of overhanging hedges belonging to National Trust properties, Marcus Halliwell confirmed that the Trust would arrange a site visit with the Clerk to identify the hedges in question.

21.22.061 POLICE REPORT

Stephen Dunn- Brown reminded the Parish Council that the Community Charter Contract with the Police should be reviewed every 3 months to establish if the policing priorities were still the same.

There had been very few incidents formally reported to the Police although residents had expressed concern on social media about certain issues. He stressed that all reports to the Police were anonymous.

Mr Dunn- Brown also reminded parishioners that they could sign up to the Neighbourhood Matters scheme, to receive advice and information.

21.22.062 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor R.Law who was on holiday and from Shropshire Councillor Elliott Lynch who was unwell.

21.22.063. DECLARATIONS OF INTEREST

No declarations of interest were received.

21.22.064. MINUTES

Resolved

That the minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 29th July 2021 be confirmed as a correct record and signed by the Chairman.

21.22.065. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes

21.22.066 FINANCIAL MATTERS

Resolved;

a) Income

There was no income to report.

b) Payments made under Delegated Powers

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Purpose</u>
23.08.21	W.S.Griffiths	156.86	0	156.86	salary
23.08.21	HMRC	39.00	0	39.00	PAYE
20.09.21	W.S.Griffiths	156.86	0	156.86	salary
20.09.21	HMRC	39.00	0	39.00	PAYE

The payslips and bank statements were examined and approved by Cllrs Mrs C.Hulland and Mrs J. Yates

Resolved that the payments be approved.

c) Invoices

i) Shropshire Association of Local Councils – introduction to Planning Training £380.00 (no Vat)

ii) Invoice received since publication of the agenda – Lawnmower repair for Parish grass cutting. £85.42 plus VAT £17.08 = £102.50

The invoices were examined and approved by Cllrs Mrs S.Hunter and Mrs.J.Yates.

Resolved that the Clerk be granted delegated powers to pay these invoices by electronic transfer.

d) Clerk's and Councillors' Expenses

W.S. Griffiths – Clerks Travel Expenses

-Posting Notices- £7.20

-Telephone/Internet Allowance = £20.00

TOTAL £27.20

Resolved that the payment be approved.

e) Grants and Donations

There were no applications for grants or donations to consider.

f) Financial Progress

The summary of receipts and payments for 30th September 2021 and the Bank Reconciliation for that date were received and considered.

Resolved that the documents be approved.

21.22.067. PLANNING MATTERS

a) New Planning Applications

There were no new applications to consider.

b) Determined Applications

Reference: 21/03057/FUL (validated: 28/07/2021)

Address: Quatt Farm Shop, Quatt, Bridgnorth, Shropshire, WV15 6QN

Proposal: Replace and extend existing verandah at front with single storey extension to be used as additional seating area

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QUWK5STD07U00>

The Parish Council raised no objection to this application, which was dealt with by the Clerk under delegated powers because the applicant is a member of the Parish Council. Councillor Hunter took no part in the consideration of the application.

c) Community Led Plan

It was confirmed that a meeting of the Steering Group was scheduled to take place shortly.

d) Bridgnorth Plan

There was nothing to report on the Bridgnorth Plan.

21.22.068. LOCAL ROADS AND FOOTPATHS

a) Pedestrian Refuge at Quatt

Resolved that the Clerk write to South Staffordshire Water to ask if they would consider giving financial support to the provision of a pedestrian refuge in Quatt village on the basis that the traffic through the village would be increased for the next two or three years because of the major upgrading work to Hampton Loade Treatment Works.

b) Traffic Calming Measures: Vehicle Activated Signs (VAS)

The Clerk reported that Shropshire Council would be prepared to install a suitable pole to relocate the existing VAS to the other end of the village at no charge to the parish Council.

Resolved that authority be given to the Clerk to agree the precise location of the pole in consultation with Shropshire Highways and the sign contractor.

c) The BOAT (Byway Open to All Traffic)

It was noted that the footbridge at the BOAT had been damaged and that the National Trust believed that the Highways Authority were responsible for the footbridge. However, members of the Parish Council recalled that the Trust had installed the bridge originally.

Marcus Halliwell reported that although the Trust might have installed the bridge, the BOAT was a public highway and the bridge should be maintained by the Highways Authority.

Resolved that the Clerk contact Shropshire Highways.

21.22.069 REPORT OF THE SHROPSHIRE COUNCILLOR

Councillor Elliott Lynch was unable to attend the meeting through illness but had provided a written report.

Councillor Lynch wished to inform the Parish Council that he had the agreement of the new Portfolio Holder for highways to visit a number of sites within the Parish (potholed and fast roads). He would aim to invite members of the Parish Council when he had a firm date. He was also chasing repairs to the Wootton BOAT footbridge.

21.22.070. NATIONAL TRUST REPORT

Marcus Halliwell confirmed that the season had ended in a normal fashion and with good attendance figures. However, the Trust might retain the booking system for visits to Dudmaston House for certain busy times next year, such as bank holidays.

Works were continuing to take place at Comer Woods.

Incidences of trespass and damage were still taking place and Mr Halliwell urged members of the public to report such incidents to the Police or to the National Trust.

In response to a question, Mr Halliwell said that the Trust were hoping to install a public electric vehicle charging point on the estate within the next 2 years or so. The most likely location would be Comer Woods Car Park.

21.22.071. PARISH AMENITIES

a) Website

Councillor Siobhan Hunter suggested that improvements were needed to the Parish Council website.

Resolved that the Clerk review the website with the assistance of Cllrs Hunter and Hulland.

b) Progress

Councillor Hunter expressed concern over the length of time which it was taking to accomplish some projects with which the Council were engaged.

Resolved that the Council review the longstanding issues which were not completed.

c) St.Andrew's Church

Cllr Caroline Hulland reported that the Church were considering automating the Church Clock because the access to wind it was not considered safe for the individuals undertaking that duty.

Resolved that the Parish Council consider making a grant towards this work when further information became available.

Cllr Hulland also reported that Revd Neil Dunlop was leaving the Parish in the near future.

d) Noticeboards

The Clerk agreed to chase progress with the work.

21.22.072. REGISTER OF ELECTORS

There were currently 189 electors on the Register.

21.22.073. REPORTS FROM OUTSIDE BODIES

- a) SALC Area Committee
- b) Local Joint Committee.
- c) Cider House/Wootton Group
- d) Bridgnorth Town Plan Steering Group
- e) Quatt Village Hall Committee

There was nothing to report from these bodies, which in most cases had not met since the Coronavirus Pandemic.

21.22.074. CORRESPONDENCE

There was no correspondence to report.

21.22.075. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be held on Thursday 25th November 2021 in Quatt Village Hall at 7.30pm.

Signed

Date