The Minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 28th March 2024 at 7.30pm.

### PRESENT:

Cllr L.E.Chitty (Chairman )
Cllr R.Law
Cllr Mrs J.Yates

#### ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Mr. C.Taylor, member of Shropshire Council
Gow Gibson, National Trust
Steve Brown and Helen Oakley, West Mercia
Police
3 members of the Public

#### 23.24.089.00 OPEN FORUM

There were no matters raised by members of the Public.

### 23.24.090.00 APOLOGIES FOR ABSENCE

Apologies for absence was received from Councillor Mrs C.Hulland who was on holiday and from Cllr Ms S.Hunter, who was injured following a fall.

Resolved that the absence of these councillors be approved.

### 23.24.091 DECLARATION OF INTEREST

There were no declarations of pecuniary or other registerable interests

### 23.24.092.00 MINUTES

<u>Resolved</u> that the minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 25<sup>th</sup> January 2024 be confirmed as a correct record and signed by the Chairman.

## 23.24.093.00 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

### 23.24.094.00 POLICE REPORT

PCSOs Steve Brown and Helen Oakley reported that a vehicle had been stolen from the National Trust Sawmills car park during daylight hours and that there had been a breaking and entering of a property in the area.

New personnel in the Bridgnorth area included sergeant Steve Mason and Inspector Damian Kelly.

PCSO Steve Brown would now be providing support to neighbourhood safety teams throughout the County.

#### 23.24.095.00 SHROPSHIRE COUNCIL REPORT

Councillor Colin Taylor reported that there was nothing that Shropshire Council could do to prevent the erection of a new farm building which had caused concern to residents living nearby. The building was permitted development and did not require planning permission.

Mr Taylor also referred to the recent traffic diversions which had been implemented because of road works on the A442. The Highways Authority would reinstate the damaged verges on the diversion routes and it was also hoped that the road at Wootton Ford would be repaired soon.

Councillor Taylor shared the concern of the Parish Council about the possible closure of the Bridgnorth Recycling facility and he agreed that this would probably lead to an increase in fly-tipping.

### 23.24.96.00 NATIONAL TRUST REPORT

Mr. Gow Gibson from the National Trust reported that a new access had been created to Comer Woods from the direction of Mose. Baby changing facilities had now been provided at Dudmaston Hall, funded by Shropshire Council and by the Government's Levelling Up Scheme.

# 23.24.97.00 MEMORIAL GARDEN TO QUEEN ELIZABETH 2ND

It was understood that local residents hoped to establish a community allotments scheme on the land adjoining the Church and a "secret garden" area for rest and repose.

<u>Resolved</u> that the information be noted and that the Parish Council consider offering a memorial bench to place on the land.

## 23.24.098.00 FINANCIAL MATTERS

#### Resolved:

## a) <u>Income</u>

it was noted that income of £625.386 had been received as a VAT refund.

# b) Payments made under delegated powers since the Last Meeting

# i) Clerk's salary and PAYE

| <u>Date</u> | <u>Paye</u> e | <u>Amount</u> | <u>VAT</u> | <u>Purpose</u> |
|-------------|---------------|---------------|------------|----------------|
| 26.02.24    | W.S.Griffiths | 187.20        | 0          | net salary     |
| 26.02.24    | HMRC          | 46.80         | 0          | PAYE           |
| 21.03.24    | W.S.Griffiths | 187.20        | 0          | net salary     |
| 21.03.24    | HMRC          | 46.80         | 0          | PAYE           |

ii) Hire of Quatt Village Hall for meeting of 25.01.2024- £25.00 (no VAT)

iii) Website hosting £9.99 + VAT £2.00 = £11.99

The payslips, invoices and bank statements were examined and approved by Cllrs R.Law and Mrs J. Yates

# c) New Invoices

Insurance 2024-2025. £200.37 (one year) **OR** £197.37 per annum for 3 year term.

<u>Resolved</u> that the Council pay £200.37 for one year to enable the Clerk to seek an alternative quotation from another insurer to be considered next year.

### d) Clerk's and Councillors' Expenses

W.S. Griffiths -

Clerks Travel Expenses - Posting of Notices 16 miles@0.45 per mile = £7.20

Telephone / Internet allowance £ 20.00 = £ 27.20

Resolved that the payments be approved.

The invoices and claims were examined and signed by Cllrs R.Law and Mrs J.Yates.

### e) Financial Progress

The summary of receipts and expenditure and the bank reconciliation for 28<sup>th</sup> March 2024 were received and approved.

## f) Grants and Donations

There were no applications to consider.

### 23.24.099.00 PLANNING MATTERS

### a) New Planning Applications

There were no new applications to consider.

## b) <u>Determined Applications</u>

Reference: 23/05258/FUL (validated: 15/01/2024)

Address: Gable End Barn, Brook House Farm Barns, Wooton, Six Ashes, Bridgnorth,

Shropshire, WV15 6EB

Proposal: Installation of a roof light window in the south west elevation and alteration to

side walls of an existing partially open sided store/car port

View online at: <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do</a>?activeTab=summary&keyVal=S57JGZTDLZ800

Decision: Approve.

Resolved that the decision be noted. The Parish Council had not objected to this application.

### c) Community Led Plan

There was nothing further to report.

### 23.24.100.00 ROADS AND FOOTPATHS

There was concern expressed by councillors and members of the public about the generally poor state of the roads in Quatt Malvern Parish. Shropshire Councillor Colin Taylor said that he intended to inspect all the roads in his ward with an officer from the Highways Authority and he would inform Quatt Malvern Parish Council when his visit to the Parish was to take place.

## b) The BOAT (Byeway open to all traffic)

Councillor R.Law reported that a suitable CCTV camera to record anti-social behaviour could be obtained for approx. £100.00 and which he could install himself.

Resolved that this course of action be approved.

#### c) VAS (vehicle activated sign) Northbound

There was no further information available concerning the possibility of fitting extra software.

## d) VAS Southbound

<u>Resolved</u> that the information concerning the calibration of the sign, which had been confirmed by members of the Parish Council, be noted.

# e) Proposed Pedestrian Refuge / Crossing in Quatt

<u>Resolved</u> that the Clerk brief Councillor Colin Taylor and ask him to try and facilitate contact with the relevant officer at Shropshire Council to progress this matter.

### 23.24.101.00 PARISH AMENITIES

There were no matters of concern to report. Applications for the best kept village or community award were being invited.

### 23.24.102.00 REGISTER OF ELECTORS

It was noted that there were 192 electors on the Register of Electors.

## 23.24.103.00 REPORTS FROM OUTSIDE BODIES

### a) SALC Area Committee

Cllr Mrs J. Yates reported on a meeting of the SALC held on  $11^{\rm th}$  March. The Committee received a presentation from an officer of Shropshire Council concerning enforcement activities and the provision of affordable housing. A motion from one local council to request changes to the National Planning and Policy Framework was not supported.

## b) Local Joint Committee

There was nothing further to report concerning this body. The Clerk agreed to investigate whether this body had officially been disbanded.

### c) Bridgnorth Town Plan Steering Group

There was nothing further to report concerning this body.

### d) Quatt Village Hall Committee

It was noted that various events were being held at the Hall, including support meetings for carers which would be held on the last Thursday of every month at 12-2.00pm. In addition, there would be a blood pressure testing session on Thursday 25<sup>th</sup> April from 12-2.00 pm.

A visit from Shropshire Council Health and Wellbeing Survey team was also expected.

## 23.24.104.00 CORRESPONDENCE

There was no correspondence to report.

## 23.24.105.00 DATE OF NEXT MEETING

- a) The Quatt Malvern Annual Parish Meeting was be held on Thursday 25<sup>th</sup> April 2024 in Quatt Village Hall at 7.00pm.
- b) The next meeting of Quatt Malvern Parish Council was be held on Thursday 30th May 2024 in Quatt Village Hall at 7.30pm.

| •                                |      |
|----------------------------------|------|
| The meeting concluded at 8.35 pm |      |
| Signed                           | Date |