

Steve Jones

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Your Ref:

Our Ref:

3 June 2024

Dear Bill

Annual Examination

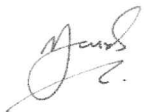
I have now completed my review and signed the more formal report form. Overall, I am happy that all payments were sanctioned and authorised correctly and have no issues to raise.

My only comment, which is not part of my review, is that you generate a considerable amount of paper! I think you ought to revisit some of your processes and record keeping.

Once again, many thanks for your help.

With kind regards

Yours sincerely



Steve Jones
Business Consultant.