

**QUATT MALVERN PARISH COUNCIL**

**CHAIRMAN: LAWRENCE E CHITTY.**

**WWW.QUATTPC.ORG.UK**

**WILLIAM S. GRIFFITHS  
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22<sup>nd</sup> January 2021

Dear Councillor

You are invited to attend the **virtual** meeting of Quatt Malvern Parish Council to be held on **Thursday 28<sup>th</sup> January 2021 at 7.45 pm**, to transact the business set out in the agenda.

The meeting will be preceded by a short open forum, where members of the public may speak, at **7.30 pm**.

**Please note that this is a virtual meeting, held in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, to which councillors and members of the public cannot attend in person.**

The agenda and supporting papers can be found at

<http://www.quattpc.org.uk/community/quatt-malvern-parish-council-12534/agenda-and-minutes/>

Scroll down the page until you reach the meeting of 28<sup>th</sup> January 2021

To participate in the meeting, click on the link below at the time of the meeting and follow the screen prompts.

Quatt Malvern Parish Council is inviting you to a scheduled Zoom meeting.

Topic: Quatt Malvern parish Council

Time: Jan 28, 2021 07:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89009751683?pwd=WnA3NWZGT0pJN2FtYkZlYlMzUkFxdz09>

Meeting ID: 890 0975 1683

Passcode: 890972

If you wish to join by phone, please dial any of the following numbers:

- 0203 481 5240
- 0131 460 1196
- 0203 051 2874
- 0203 481 5237

and key in the meeting ID and Password when asked.

Yours sincerely

*W.S.Griffiths*

William S Griffiths  
Clerk to the Council

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

#### Agenda

##### 1. APOLOGIES FOR ABSENCE

##### 2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

##### 3. MINUTES

To approve and sign the minutes of the Virtual Meeting of Quatt Malvern Parish Council held on 26th November 2020.

##### 4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

##### 5. FINANCIAL MATTERS

###### a) Income

There is no income to report

###### b) Payments made under delegated powers since the Last Meeting

To approve the electronic payments set out on the attached schedule.

c) Invoices

There are no invoices to consider

d) Clerk's and Councillors' Expenses

W.S. Griffiths –

Clerks Travel Expenses - Posting of Notices 16 miles@0.45 per mile = £7.20

Telephone / Internet allowance	£ 20.00
	= <u>£ 27.20</u>

e) Grants and Donations

There are no requests to consider.

6. Financial Progress

To consider the summary of receipts and payments for 28<sup>th</sup> January 2021 and to approve the bank reconciliation.

7. PRECEPT AND BUDGET 2020/21

a) Dispensations

To consider whether the Council should pass a resolution to permit all members of the Council to speak and vote on the Precept and Budget.

b) To determine the Council's Budget and Precept for 2020-2021 ( See clerk's Report and appendices attached).

8. PLANNING MATTERS

a) New Planning Applications

Reference: 20/05262/FUL (validated: 17/12/2020)

Address: Comer Wood, Quatt, Bridgnorth, Shropshire

Proposal: Extension and alterations to existing car park, including retention of alterations to former overflow area and installation of ticket machine

Applicant: National Trust (Dudmaston Estate Office, The Holt, Quatt, Bridgnorth, WV15 6QW)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLG4WTTDJEJ00>

b) Determined Applications

Reference: 20/04339/FUL (validated: 10/11/2020)  
Address: South Staffordshire Water PLC, Hampton Loade Water Treatment Works,  
Hampton Loade, Bridgnorth, Shropshire, WV15 6HD  
Proposal: Erection of sludge thickener, sludge holding tank and thickened sludge kiosk  
together with associated works  
Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIKCRUTDI4H00>

Quatt Malvern Parish Council raised no objection to this application.

#### c) Community Led Plan

There is nothing further to report on the Community Led plan because of the continuing coronavirus pandemic.

#### d) Local Plan Review - Regulation 19: Pre-Submission Draft of the Shropshire Local Plan

Shropshire Council has published the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan and its supporting documents. The Draft Plan has now been approved for the final phase of Public Consultation.

Representations from all parties are invited on whether the Draft Plan is:

- a) Compliant with all legal requirements, including the duty to co-operate, and
- b) If the Draft Plan is sound.

Documents are available for inspection via the 'Get Involved' section of the Shropshire Council website at: <https://shropshire.gov.uk/get-involved/Reg-19-Pre-Submission-Draft-Local-Plan>

Guidance on making representations is provided within the **Representation Form: Guidance Note** available via the above weblink and attached to this agenda together with a statement of the procedure.

All representations must be made by 5:00pm on Friday 5th February 2021. A form is provided for representations to be made.

Does Quatt Malvern Parish Council wish to make any representations on the Draft Plan under Regulation 19?

## 9 ROADS AND FOOTPATHS

### a) Traffic Calming Measures (including village gateways)

The Clerk was hoping to arrange a demonstration of a Vehicle Activated Traffic Sign before Christmas but it was not possible to find a suitable date. Since that time, it is my understanding that under the lockdown rules, even outside gatherings are not permitted.

However, the Clerk has previously attended a demonstration of a solar powered sign which shows a sad or smiley face and the likely costs of acquiring and installing such a unit are indicated below:

Sign - £1785.52

Side bracket £150.00  
Delivery and fixing £250.00

TOTAL £2185.52 per unit

If the council wishes to have the facility for the sign to collect and store traffic speed data, this would add a further £500.00 per unit.

The suppliers do not provide poles on which to mount the signs as they are usually attached to lampposts, of which there are none in Quatt. However, it might be possible to identify other existing poles which could be used for this purpose. If a dedicated pole or poles would need to be installed, this would obviously increase the costs.

The views of the Council are sought.

b) Proposed Pedestrian Refuge

There is nothing further to report at this time

c) The BOAT (Byway Open to All Traffic)

There is nothing further to report.

d) Wootton Ford

The following message has been received from Shropshire Highways:

*"I can confirm that we are making arrangements with our contractor to have the river gauge replaced.*

*We are committed to a resolution and are working on correctly sourcing material for the bridge, stone piers etc in order to achieve an outcome that is sensitive to the location and mirrors (as closely as possible) the existing arrangements. I have confirmed that we are happy to commit to undertaking this by the end of May 2021. As discussed, prioritising resources at what is the most challenging time of the year for us is very difficult. We are aware there are defects and debris that need to be removed, however undertaking work at this location whilst the river levels are high is going to be problematic.*

*I am happy to arrange a site meeting to discuss the scope of the work in late February/early March if that would be acceptable. Please could you let me know the name of the best person from the Parish Council in order for us to arrange the meeting."*

## 10 REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Tina Woodward will report

## 11 NATIONAL TRUST REPORT

## 12 PARISH MATTERS

a) Parish Amenities

To consider any matters of concern arising in the Parish.

b) Noticeboards

The Clerk will update the Council at the meeting.

c) Proposed Capital Investment Programme At Hampton Loade Water Treatment Works

The Clerk attended a virtual meeting hosted by South Staffordshire Water in December of last year concerning the proposed capital programme to carry out works to upgrade the Hampton Loade Treatment Works. A note of that meeting is attached to this agenda.

13. AMENDMENTS TO REGISTER OF ELECTORS

14. REPORTS FROM OTHER MEETINGS

- a) SALC
- b) Local Joint Committee
- c) Cider House /Wootton
- d) Village Hall Committee.
- e) Bridgnorth Local Plan Review Steering Committee

15. CORRESPONDENCE

Lord Lieutenant's Garden Party

Her Majesty's Lord-Lieutenant of Shropshire, Mrs Anna Turner JP will be hosting a special Garden Party in June 2021 to celebrate the extraordinary contributions made by individuals within their local communities throughout the Pandemic. Shropshire Lieutenancy are inviting all Town and Parish Councils to nominate their Covid-19 heroes who will then be invited to attend this special event.

A letter from the Lord-Lieutenant and further details of the Garden Party are attached. There will be many in every community who have risen to the many challenges that the pandemic has posed, and so nominations do not have to be returned until 31<sup>st</sup> March 2021, to give all councils adequate time to select those who should attend this very special event. Further details of the Garden Party will be added to the Lieutenancy website.

16. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council will be held on Thursday 25<sup>th</sup> March at 7.30pm. It is anticipated that this will be a virtual meeting.

The date of Quatt Malvern Parish Annual Parish Meeting is still to be determined.