

The Minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 29th July 2021 in Quatt Village Hall at 7.30pm.

21.22.040 PRESENT:

Cllr L.Chitty (Chairman)  
Cllr R.M. Law  
Cllr Mrs. J. Yates  
Cllr Ms S.Hunter

21.22.041. ALSO PRESENT

Mr W.S. Griffiths (Clerk)  
Shropshire councillor Elliott Lynch  
Two members of the Public  
Two representatives of West Mercia Police

21.22.042 OPEN FORUM

A member of the public commented that the road sweeping machines had not visited the Quatt area for some time and that hedges from some properties belonging to the National Trust were overhanging pavements and footways.

The Clerk undertook to notify Shropshire Council and the National trust respectively about these issues.

In response to concern raised by a member of the public, Cllr Elliott Lynch confirmed that the proposed closure of the Bridgnorth Shropshire Council depot would not lead to a loss of jobs or a reduced standard of service. The premises were under utilized and could be sold for development purposes.

21.22.043 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor Mrs C. Hulland who was required to self isolate under the Coronavirus Regulations and from Mr Marcus Halliwell from the National Trust.

21.22.044. DECLARATIONS OF INTEREST

No declarations of interest were received.

## 21.22.045. MINUTES

### Resolved

i) That the minutes of the Extraordinary Meeting of Quatt Malvern Parish Council held on Thursday 1<sup>st</sup> July 2021 be confirmed as a correct record and signed by the Chairman.

ii) That the Draft minutes of the Quatt Malvern Annual meeting held on 27<sup>th</sup> May 2021 be received and noted.

## 21.22.046. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes

## 21.22.047 POLICE COMMUNITY CHARTER

Constable Jonathan Lightfoot and PCSO Stephen Dunn-Brown explained how the Charter between the Police and the local community would function.

The main points underlying the Charter were as follows:

### a) Visibility and Accessibility

Officers with specific responsibility for the area would be based at Bridgnorth Police Station and could be contacted by a number of means, including social media.

### b) Responding to the Community

The monthly newsletter would be circulated, giving information to the community and inviting feedback.

The officers confirmed that regular vehicle speed checks were carried out upon the A442, in response to community concern.

c) Prevention of Crime

This would include working with licenced premises, shops and other businesses and giving advice on crime prevention as well as detecting where problems were arising.

d) Engagement

The Police would work with young people, the elderly and vulnerable groups to help them remain safe and avoid becoming involved in or the victims of crime.

e) Relationships

The Police maintained close relationships with local authorities, the Fire and Rescue Service and other groups, including Parish Councils.

The Chairman thanked the officers for their presentation and invited them to attend future meetings of the Parish Council.

21.22.048 FINANCIAL MATTERS

Resolved;

a) Income

There was income of £0.42 bank interest.

b) Payments made under Delegated Powers

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Purpose</u>
22.06.21	W.S.Griffiths	156.86	0	156.86	salary
22.06.21	HMRC	39.00	0	39.00	PAYE
26.07.21	W.S.Griffiths	156.86	0	156.86	salary
26.07.21	HMRC	39.00	0	39.00	PAYE

The payslips and bank statements were examined and approved by Cllrs R. Law and Mrs J. Yates

Resolved that the payments be approved.

c) Invoices

- i) 100380 Shropshire Association of Local Councils – Affiliation Fee 2021 £144.67 (no Vat)
- ii) 100381 Quatt Village Hall meetings 20.05.21, 27.05.2021 and 01. 07.2021

£95.00 (No VAT) includes cleaning service where appropriate.

The invoices were examined and the cheques signed by Cllrs R.Law and Mrs.J.Yates.

Resolved that payment of these invoices be approved.

d) Clerk's and Councillors' Expenses

- i) W.S. Griffiths – Clerks Travel Expenses

-Posting Notices- £7.20

-Telephone/Internet Allowance = £20.00

TOTAL £27.20

Resolved that the payment be approved.

- ii) Cllr L.Chitty petrol for Church grass cutting - £16.67 plus VAT £3.33

TOTAL £20.00

Resolved that the payment be approved.

e) Grants and Donations

There were no applications for grants or donations to consider.

g) . Financial Progress

The summary of receipts and payments for 29<sup>th</sup> July 2021 and the Bank Reconciliation for that date were received and considered.

Resolved that the documents be approved.

#### 21.22.049. PLANNING MATTERS

##### a) New Planning Applications

There were no new applications to consider.

##### b) Determined Applications

Reference: 21/01751/FUL (validated: 07/04/2021)

Address: Hampton Loade Water Treatment Works, Hampton Loade, Bridgnorth, Shropshire, WV15 6HD

Proposal: Erection of two buildings, two sets of vessels, two transformer kiosks, one chemical dosing kiosk, a flow distribution chamber and one additional dirty wash tank; and associated works

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QR5M60TDM3N00>

The Parish Council raised no objection to this application.

##### c) Community Led Plan

It was noted that meetings of the Steering Group were scheduled to resume in September.

##### d) Bridgnorth Plan

There was nothing to report on the Bridgnorth Plan.

#### 21.22.050. LOCAL ROADS AND FOOTPATHS

##### a) Pedestrian Refuge at Quatt

The Clerk confirmed that he had carried out all the actions agreed at the extraordinary meeting of 1<sup>st</sup> July 2021 but as yet was awaiting a response from the various bodies with whom he had been in contact.

b) Traffic Calming Measures: Vehicle Activated Signs (VAS)

The Clerk confirmed that he was still seeking a suitably qualified contractor to carry out installation of a new pole to mount the VAS sign at the north end of Quatt Village.

c) The BOAT (Byway Open to All Traffic)

It was noted that the footbridge at the BOAT had been damaged and that the National Trust believed that the Highways Authority were responsible for the footbridge. However, members of the Parish Council recalled that the Trust had installed the bridge originally.

Resolved that the Clerk make further enquiries of the National Trust.

d) Wootton Ford

It was noted that works to repair the footbridge and other works at the Ford had been completed.

Resolved that the Clerk write to thank the team from Shropshire Highways who had carried out the works in a most satisfactory manner.

21.22.051 REPORT OF THE SHROPSHIRE COUNCILLOR

Councillor Elliott Lynch confirmed that new recycling bins for glass, plastic and metal would soon be available to those householders who wished to use them. He also confirmed that he was pursuing the issue of the provision of a pedestrian refuge on the A442 at Quatt with the Highways Authority. Pothole repairs in the area were scheduled to be carried out shortly.

The Chairman thanked Councillor Lynch for his report.

21.22.052. NATIONAL TRUST REPORT

There was no representative from the National Trust at the meeting but the Clerk had been provided with a written report from Marcus Halliwell from the National Trust.

The report confirmed that the tennis courts at the Dower House were not maintained to a standard that rendered them suitable for public use and they were not insured for that purpose.

The Trust would be prepared to grant a licence to any local organization who would be willing to take over responsibility of the tennis courts as a public amenity.

Mr Halliwell's report also confirmed that the Trust might be prepared to support the Parish Council request for a pedestrian refuge in Quatt Village on the grounds that it would facilitate the use of the footpath network in the area.

It was also confirmed that the need for visitors to Dudmaston Hall to book their visit had now been discontinued and it was hoped that a successful summer season would follow.

Resolved that the Parish Council ask Quatt Cricket Club if they would like to take over the tennis courts on the basis outlined by the National Trust.

#### 21.22.053. PARISH AMENITIES

##### a) Noticeboards

The Clerk confirmed that he had met with the contractor who had agreed to erect the new posts as soon as possible.

#### 21.22.054. REGISTER OF ELECTORS

There were currently 195 electors on the Register..

#### 21.22.055. REPORTS FROM OUTSIDE BODIES

##### a) SALC Area Committee

##### b) Local Joint Committee.

##### c) Cider House/Wootton Group

##### d) Bridgnorth Town Plan Steering Group

##### e) Quatt Village Hall Committee

There was nothing to report from these bodies, which in most cases had not met because of the Coronavirus Pandemic.

21.22.056. CORRESPONDENCE

There was no correspondence to report.

21.22.057. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be held on Thursday 30<sup>th</sup> September 2021 in Quatt Village Hall at 7.30pm.