

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: LAWRENCE E CHITTY.

WWW.QUATTPC.ORG.UK

**WILLIAM S. GRIFFITHS
CLERK OF THE COUNCIL
9 STRETTON CLOSE
BRIDGNORTH
SHROPSHIRE
WV16 5DB
TEL. No: 01746 766941
E MAIL QUATTPC@AOL.COM**

19th November 2021

Dear Councillor,

You are invited to attend the Meeting of Quatt Malvern Parish Council to be held on Thursday **25th November 2021** in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

Agenda

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Meeting of Quatt Malvern Parish Council held on 30th September 2021.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

f) . Financial Progress

Due to difficulties with the electronic banking, the Clerk will update the Council at the meeting.

7. PLANNING MATTERS

a) New Planning Applications

21/04730/LBC | Installation of a roof access system, including installation of ladders to roof affecting a Grade II* Listed Building | Dudmaston Hall Quatt Bridgnorth Shropshire WV15 6QN

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R09E6MTDINA00>

This application was circulated to members of the Council and the Clerk has responded by the deadline, which fell before the date of this meeting, with no comments.

b) Determined Applications

There are no applications to report.

c) Community Led Plan

Councillor Robert Law to report

d) Draft Local Plan

There is no further information available on this matter at the present time.

8. ROADS AND FOOTPATHS

a) Traffic Calming Measures - Vehicle Activated Signs (VAS)

Shropshire Council have instructed the contractor to erect the pole at the location advised by the highway engineer and by the sign supplier at no cost to this Council.

However, the supplier has had to amend the quotation for the supply of the new sign and associated equipment from £2945.52 as advised at the Annual Meeting of 19th March this year, to £3388.26. The Council has budget provision of £3500.00 for this item.

b) Proposed Pedestrian Refuge

There is nothing further to report at this time. South Staffordshire Water have acknowledged the request for financial assistance made by this Council and have said that they are giving it their consideration.

c) The BOAT (Byway Open to All Traffic)

The damage to the footbridge has been reported to Shropshire Highways.

9. SURVEY OF RIGHTS OF WAY

There is a national initiative over the next 5 years to preserve rights of way in England by ensuring that they do not fall into disuse and therefore become de-classified. The Chairman has asked for this item to be placed on the agenda to discuss how the parish Council can support this initiative.

10. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Elliott Lynch has been invited to attend the meeting and report on the work of the Unitary Council.

11. NATIONAL TRUST REPORT

12. PARISH MATTERS

a) Parish Amenities

i) To consider any matters of concern arising in the Parish.

ii) Tennis Courts at the Dower House

Following the meeting between this Council and Quatt Cricket Club, the Clerk has requested a site visit to the tennis courts with the National Trust. Dates from the Trust are awaited.

iii) Noticeboards

The noticeboards have been replaced at Wootton and at Hampton Loade. However, maintenance is required to the main noticeboard at Quatt and the contractor has said that he can attend to this in the Spring of next year.

iv) Website

The Clerk is reviewing the content of the Parish Council website.

13.. AMENDMENTS TO REGISTER OF ELECTORS

The Clerk will report at the meeting.

14. REPORTS FROM OTHER MEETINGS

a) SALC

b) Local Joint Committee

c) Cider House /Wootton

d) Village Hall Committee.

e) Bridgnorth Local Plan Review Steering Committee

15. NEW LOCAL GOVERNMENT CODE OF CONDUCT

A new model code of conduct has been produced by the Local Government Association (LGA) and has also been approved by the Association of Local Councils (ALC). The code is designed to apply to all councillors in principal and local councils in England.

Every council is required to have a code of conduct and Quatt Malvern Parish Council last adopted a code in 2012.

The new code has been adopted by Shropshire Council and it is recommended that all local councils (ie town and parish councils) adopt the Code also.

A particularly important part of the Code is section 9 and Appendix B concerning the legal obligation of every councillor to register their disclosable pecuniary interests and as defined in Table 1 of the New Code .

A copy of the Code is attached to this agenda and can be also found at

<http://www.quattpc.org.uk/community/quatt-malvern-parish-council-12534/documents/>.

All members of Quatt Malvern Parish Council have completed a register of interests and a copy is lodged with the monitoring Officer at Shropshire Council.

A new feature of the Code is the addition of "Other Registerable Interests" (See table 2 of the New Code.) The registration form presently used by local councils does not contain a section on which to declare these interests but it is anticipated that a new form will be produced shortly which will provide for the registration of these interests. If the form is not forthcoming soon, the Clerk will compose a form for members to complete.

It Is **Recommended** that Quatt Malvern Parish Council adopts the New Code, as adopted by Shropshire Council.

16. ANNUAL REVIEW

To review the Register of Assets and the Risk Assessment documents which pertain to the Parish Council. The Clerk is not aware of any changes required to either document.

17. CORRESPONDENCE

18. TIMETABLE OF MEETINGS 2022

a) To approve the draft timetable of meetings for 2022 set out below:

Thursday:

27th January
31st March
26th May (Annual Meeting)
28th July
15th September
24th November

At 7.30pm.

b) To determine a date and time for the Annual Parish Meeting.