

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: Lawrence. E. Chitty.

www.quattpc.org.uk

William S. Griffiths
CLERK OF THE COUNCIL
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22nd November 2024

Dear Councillor,

You are invited to attend the meeting of Quatt Malvern Parish Council to be held on Thursday 28th November 2024 in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or Other Registerable Interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the meeting of Quatt Malvern Parish Council held on 26th September 2024.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT

6. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Colin Taylor who represents the Alveley and Claverley Division of Shropshire Council has been invited to attend the meeting and to report on the work of the Unitary Authority.

7. NATIONAL TRUST REPORT

8. FINANCIAL MATTERS

a) Income

VAT refund 2023-24 £159.18

b) Payments made under delegated powers since the Last Meeting

Clerk's salary and PAYE

<u>i) Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
31.10.24	W.S.Griffiths	187.20	0	net salary
31.10.24	HMRC	46.80	0	PAYE
21.11.24	W.S.Griffiths	187.20	0	net salary
21.11.24	HMRC	46.80	0	PAYE

ii) Quatt Village Hall £25.00 (no VAT) Meeting of the Parish Council 26th September 2024
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iii) Website hosting

September £9.99 + VAT £2.00 = £11.99

October £9.99 + VAT £2.00 = £11.99

c) New Invoices

There are no new invoices but the Council received 2 wreaths for Remembrance Day from the British Legion. The Council will recall that in previous years, they made a donation to the Legion. Last year, the Council donated £150.00.

Does the Council wish to donate again this year?

d) Clerk's and Councillors' expenses

W.S. Griffiths –

Clerks Travel Expenses - Posting of Notices 16 miles@0.45 per mile = £7.20

TOTAL £ 7.20

Telephone / Internet allowance £ 20.00

TOTAL £27.20

e) Financial Progress

To consider the summary of receipts and payments for 28th November 2024 and to approve the bank reconciliation.

f) National Salary Award

The National Salary Award for employees of local councils has been agreed for 2024-25. The award is effective from 1st April 2024 and will result in the salary of the Clerk being increased from £13.50 per hour (scale point 11) to £14.13 per hour. A copy of the new scales is attached.

The Clerk is currently employed on a contract of 4 hours per week and the award would therefore cost the Council an extra £131.04 per annum.

In addition, there would be back pay owing from 1st April 2024 which amounts to £87.32.

The Council is requested to approve the new salary scale and back pay with effect from 1st April 2024.

9. GRANTS AND DONATIONS

The Council will recall that local organizations were invited back in the Spring to submit applications for grants to be considered at this meeting.

St. Andrew's Parochial Church Council has submitted an application for the installation of a new sound system. The total cost of the system is just under £5700.00 of which the Church have managed to raise £2000.00 so far from other sources. Details of the Church Accounts and other information is attached.

The Council has made a budget allocation of £1500.00 for grants to outside organizations this year.

10. PLANNING MATTERS

a) New Planning Applications

There are no new applications to consider.

b) Determined Applications

Reference: 24/03539/FUL (validated: 16/09/2024)

Address: 3 Waterworks Cottage, Hampton Loade, Bridgnorth, Shropshire, WV15 6HD

Proposal: Erection of a two storey side extension (re-submission)

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SJTE36TDKCY00>

The Parish Council raised no objections to the application.

c) Community Led Plan

11. NEW MODEL FINANCIAL REGULATIONS

At the last meeting, the Chairman raised a point concerning paragraph 2.6 of the version of the Regulations prepared by the Clerk. It was resolved that this version be adopted but that the Clerk consider whether the wording at Para 2.6 could be amended to avoid the need to use a person other than a signatory to verify the accounts.

The Clerk has checked the point which can be amended and he recommends that the wording in question be deleted.

12. ROADS AND FOOTPATHS

a) To consider any issues arising in the Parish with regards to Roads and Footpaths

b) Speeding vehicles on the A442

Despite the best efforts of the local member of Shropshire Council, Mr Colin Taylor, it has not been possible to arrange a meeting between Shropshire Highways and Quatt Malvern and Alveley and Romsley Parish Councils.

c) Private Consultants Survey

Following the last meeting, the Clerk has contacted a number of companies who carry out independent traffic surveys. Whilst some of the companies have requested more information, which the Clerk will try and provide, one firm has indicated a price of £575.00 + VAT To carry out a survey in both Quatt and Alveley.

13. PARISH MATTERS

a) Parish Amenities

Church Clock

The Parochial Church Council has asked if the Parish council are willing to continue paying for the maintenance of the Church Clock.

Since the removal of the prohibition on parish councils maintaining Church property, the Council are free to exercise their power to maintain public clocks for this purpose.

Does the Council wish to continue to maintain the Clock?

b) To consider any other matters of concern arising in the Parish.

14. LORD LIEUTENANT'S GARDEN PARTY 4TH JUNE 2025 AT ORLETON HALL WELLINGTON

Town and Parish Councils are invited to nominate someone to attend the Garden Party (which includes Telford and Wrekin) who has gone over and beyond for their community in any way. This may relate to long service or to impact from a one-off event or activity. The individual may be a paid employee, volunteer, entrepreneur or business owner.

There is no age limit for nominations, children and young people may be nominated (but must be accompanied by an adult).

Each nominee will be able to be accompanied by a guest of their choosing.

Unfortunately, nominations cannot be accepted for anyone who has previously attended a garden party.

Does the Council wish to nominate such a person?

15. AMENDMENTS TO REGISTER OF ELECTORS

There are 191 electors on the Register.

16. REPORTS FROM OTHER MEETINGS

a) SALC

b) Local Joint Committee

c) Village Hall Committee.

d) Bridgnorth Local Plan Review Steering Committee

17. CORRESPONDENCE

18. TIMETABLE OF MEETINGS 2025

a) To approve the draft timetable of meetings for 2025 as set out below:

Thursday:

30th January

27th March

24th April Annual parish meeting

1st May LOCAL COUNCIL ELECTIONS

15th May (Annual Meeting)

26th June

31st July

25th September

27th November

At 7.30pm.