

The Minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 26th June 2025 in Quatt Village Hall at 7.30pm.

PRESENT:

Cllr L.Chitty
Cllr Ms.S.Hunter
Cllr Mrs J.Yates

ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Cllr C.Taylor, Shropshire Council
Ms M. Bird, National Trust
Three members of the Public

25.26.029 OPEN FORUM

Mrs Isabel Faithfull thanked the Parish Council for nominating her husband and herself to attend the Annual Lord lieutenant's Garden Party. It had been a very enjoyable event and they had met many interesting people at the Party.

25.26.030 APOLOGIES FOR ABSENCE

No apologies for absence were received.

25.26.031 REGISTER OF DECLARATIONS OF INTEREST

No declarations of pecuniary or other registerable interests were received in respect of any matter to be considered at this meeting.

25.26.032 MINUTES

Resolved that the minutes of the Annual Meeting of Quatt Malvern Parish Council held on Thursday 15th May 2025 be confirmed as a correct record and signed by the Chairman.

25.26.033 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the meeting which were not already listed on the agenda.

25.26.034 POLICE REPORT

There were no matters to report.

25.26.035 SHROPSHIRE COUNCIL REPORT

Councillor Colin Taylor, the member of Shropshire Council

representing the Bridgnorth South and Alveley Division, updated the Council on matters affecting the Unitary Council.

He explained that the new Liberal Democrat administration intended to be inclusive in its approach and would reduce the use of outside consultants. They also intended that all pothole repairs would be permanent with no temporary repairs made.

Councillor Taylor also explained that the proposed Shrewsbury Relief Road scheme had been halted whilst discussions took place with the Government Department who were going to fund it.

25.26.036 NATIONAL TRUST REPORT

Megan Bird reported that bookings had increased this year and that a summer of play, including a wide range of activities, would be taking place in Comer Woods. There was also an art exhibition at Dudmaston Hall and two long clocks had been restored to working order.

The Heathland restoration project had recently been featured on television.

In response to a comment from a member of the public, Ms.Bird said that she would update the Council at the next meeting on the number of void properties on the Estate.

25.26.037 FINANCIAL MATTERS

Resolved;

a) Income

There was no income to report.

b) Payments made under delegated powers since the Last Meeting

i) Clerk's salary and PAYE

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
29.04.25	W.S.Griffiths	196.12	0	net salary
29.04.25	HMRC	48.80	0	PAYE
27.05.25	W.S.Griffiths	196.12	0	net salary
27.05.25	HMRC	48.80	0	PAYE

ii) Hire of Quatt Village Hall for Parish Council Meetings

15th May 2025 - £25.00 No VAT

iii) Website Hosting £9.99 plus VAT £2.00 = £11.99

The payslips, invoices and bank statements were examined and approved by Cllrs L.Chitty and Mrs J.Yates.

Resolved that the payments be approved.

c) Invoices

Resolved that the following invoices be approved for electronic payment:

i) Traffic Survey

£287.50 + Vat £57.50 = £345.00

ii) Annual Internal Audit

£60.00 (no VAT)

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths –

Clerks Travel Expenses - Posting of Meeting Notices 16 miles@0.45 per mile = £7.20
Delivery of Audit Papers 16 miles at £0.45 per mile = £7.20

Telephone / Internet allowance	£ 20.00	
		= <u>£ 34.40</u>

Resolved that the payments be approved..

The invoices and claims were examined and signed by Cllrs Mrs J.Yates and L.Chitty.

e) Financial Progress

The summary of receipts and payments for 26th June 2025 was received and considered and reconciled with the Bank Statement and with the Bank Reconciliation.

Resolved that the documents be noted.

25.26.038 ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW (AGAR) 2024-25

The AGAR forms and other documents accompanying the agenda were received and considered and it was resolved as follows:

a). That the report of the Internal Auditor and his letter to the Council be noted.

b.) That the Certificate of Exemption from External Audit be approved and signed by the Chairman and by the Clerk.

c.) That the Annual Governance Review be completed and approved and signed by the appropriate persons.

d). That the Accounting Statements and explanation of variances be approved and the forms signed by the appropriate persons.

e) That the date for Public Rights to inspect the accounts be 1st July to 11^h August 2025.

25.26.039 ONLINE PAYMENTS

Resolved that the Clerk investigate the process by where a councillor could act as a second signatory to the Clerk when approving online payments.

25.26.040 GRANTS AND DONATIONS

There were no matters to consider.

25.26.041 PLANNING MATTERS

a) New Planning Applications

There were no new applications to consider.

b) Determined Applications

There were no determined applications to report.

c) Community Led Plan

There was no further information to consider.

25.26.042 ROADS AND FOOTPATHS

a) Traffic Survey on the A442

The results of the traffic survey conducted by an independent consultant were received and considered.

Resolved

a) that the information be noted

b) that Shropshire Council Highways be asked if any other surveys had been conducted on this stretch of road which could be compared with the data received.

b) Downgrading the status of the BOAT (Byway Open To All Traffic)

Resolved

i) That the information provided by the National Trust be noted.

ii) That the Clerk investigate whether the Inspector's decision to classify the road as a BOAT could be challenged by the Parish Council.

25.26.043 GOV.UK DOMAINS

Resolved that the Clerk pursue the obtaining of a Gov.Uk website domain and bespoke council emails from Hugo Fox, who administered the existing website of the Council, on the terms set out in the agenda.

25.26.044 PARISH MATTERS

a) Matters of Concern

i) Former Allotment Land Adjoining the Church and Proposed Community Garden

Councillor Ms S.Hunter said that she would report on her discussions with the National Trust at the next meeting.

ii) Communication with the Public

The Clerk reported on his enquiries with the Association of Local Councils. He confirmed that subject to certain safeguards, the proposal of the Council to request email addresses from residents would not breach any data protection rules.

Resolved that the scheme be approved to proceed on that basis.

25.26.045 REGISTER OF ELECTORS

It was noted that there were 188 electors on the register.

25.26.046 REPORTS FROM OUTSIDE BODIES

a) SALC Area Committee

Councillor Mrs J.Yates reported that Shropshire Council were to begin a new draft local plan, to cover the years 2025-2045.

She also reported that there was much concern in Shropshire about the lack of planning enforcement being carried out.

The local police inspector had attended the meeting and had said that it was hoped that extra funding would be available to provide more officers to carry out traditional policing methods. There had been a 60% reduction in acquisitive crime.

b) Quatt Village Hall Committee

Councillor Ms S.Hunter reported on the recent and regular events which took place at the Village Hall.

c) Quatt Cricket Club

There was nothing to report from this body.

25.26.047 CORRESPONDENCE

The Clerk reported on the letter to all local councils from the deputy leader of Shropshire Council, asking them for information to help the Unitary Council in its relationship with the local councils. The letter had been circulated to councillors and would be on the agenda for the next meeting.

25.26.048. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be held on Thursday 31st July 2025 at 7.30pm in Quatt Village Hall.

The meeting concluded at 8.45 pm

Signed Date