

The Minutes of the Meeting of Quatt Malvern Parish Council held at Quatt Village Hall on Thursday 24th November 2022 at 7.30pm.

PRESENT:

Cllr L.Chitty (Chairman)

Cllr R.Law

Cllr Mrs. J. Yates

ALSO PRESENT

Mr W.S. Griffiths (Clerk)

Three members of the Public

Mr. M. Halliwell, National Trust

22.23.060 OPEN FORUM

There were no matters raised by members of the public.

22.23.061 APOLOGIES FOR ABSENCE

No apologies for absence had been received.

22.23.062 DECLARATIONS OF INTEREST

No declarations of interest were received.

22.23.063 MINUTES

Resolved

That the minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 15<sup>th</sup> September 2022 be confirmed as a correct record and signed by the Chairman.

## 22.23.064 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

## 22.23.065 POLICE REPORT

There were no representatives from the Police present at the meeting.

## 22.23.066 FINANCIAL MATTERS

Resolved;

### a) Income

There was a receipt of £6.06 in bank interest

### b) Payments made under delegated powers since the Last Meeting

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
15.09.22	W.S.Griffiths	159.53	0	net salary
15.09.22	HMRC	39.80	0	PAYE
26.10.22	W.S.Griffiths	159.53	0	net salary
26.10.22	HMRC	39.80	0	PAYE

The payslips and bank statements were examined and approved by Cllrs R.Law and Mrs J. Yates

Resolved that the payments be approved

### c) National Salary Award

Resolved that the National Salary Award be approved and implemented with effect from 1st April 2022. The Clerk,s hourly rate of pay would be increased to £12.50 at an extra cost to the Council of £208.00 per annum.

### d) Invoices

Resolved

01 That the invoice from Quatt Village Hall in the sum of £25.00 (no VAT) in respect of use of the Hall for the September meeting of the Parish Council be approved for electronic payment.

02 That the Clerk be given delegated powers to pay similar recurring invoices unless they were for an unusual amount or were for an event other than meetings of the Parish Council.

The invoice was examined and signed by Cllrs R. Law and Mrs.J.Yates.

e) Clerk's Expenses

W.S. Griffiths – Clerks Travel Expenses

-Posting Notices- £7.20

-Telephone/Internet Allowance = £20.00

TOTAL £27.20

Resolved that the payment be approved.

f) Grants and Donations

Resolved that a donation of £150.00 be made to the Royal British Legion Poppy Appeal. Cheque number 100387 was signed by Cllrs R.Law and Mrs J.Yates.

g) Financial Progress

The summary of receipts and payments for 24<sup>th</sup> November 2022 was received and noted and the Bank Reconciliation approved.

22.23.067 PLANNING MATTERS

a) New Planning Applications

Address: Garage Block Facing Onto Track Leading To Park Farm Land , To The Rear Of 25-27 Quatt, Bridgnorth, Shropshire

Proposal: Application for prior notification under Schedule 2 Part 11 Class B of the Town & Country Planning (General Permitted Development) Order 2015 for the demolition of a block of concrete garages

Applicant: National Trust (Dudmaston Estate Office, The Holt, Quatt, Bridgnorth, WV15 6QA)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RK622UTDJVZ00>

( For information only)

Resolved that the application be noted.

b) Determined Applications

Reference: 22/03835/FUL (validated: 06/09/2022)

Address: Quatt Farm Shop, Quatt Garage, Quatt, Bridgnorth, Shropshire, WV15 6QN

Proposal: Replacement roof and glazed front canopy

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RGZ8OJTDIE500>

Quatt Malvern Parish Council had raised no objection to this application

Resolved that the decision be noted.

c) Community Led Plan

Councillor Ms S. Hunter was not present at the meeting and so there was no report on the Community Led Plan.

Draft Local Plan

There was nothing further to report on the Draft Local Plan.

22.23.068 LOCAL ROADS AND FOOTPATHS

a) Matters raised with Shropshire Highways

Resolved that the response received from the leader of Shropshire Council be noted.

b) The BOAT

It was noted that works to repair the footbridge and to provide steps to assist walkers had been carried out.

Resolved that the Clerk write to thank the Countryside Management Team at Shropshire Council for having completed the works to a good standard.

c) Pedestrian Refuge and Traffic Calming at Wootton Lane

There was nothing further to report on these matters but the Parish Council would endeavour to remind Shropshire Highways to look at them when their priorities allowed.

d) Provision of additional VAS and relocation of existing VAS on A442 through Quatt Village

Resolved that these works be carried out in accordance with the quotation provided by the sign supplier of ££3034.85 plus VAT of £606.97 = £3641.82 in total.

e) Danger to Pedestrians at Wootton Lane

It was noted that the Clerk had procured signs to warn motorists of the danger posed by pedestrians using the lane. The signs had been erected by a local resident.

22.23.069 REPORT OF THE SHROPSHIRE COUNCILLOR

There was no report from the Shropshire councillor who was still on sick leave.

Resolved that the Clerk further write to the leader of Shropshire Council to point out the difficulty faced by the Parish whilst having no effective representation on Shropshire Council.

22.23.070 NATIONAL TRUST REPORT

Marcus Halliwell reported that visitor numbers at Dudmaston Hall were still lower than before the Pandemic but the attractions at Comer Woods were proving very popular. There would be no Christmas Craft Fair this year but a number of smaller events of this nature were planned for next year.

Sediment traps were to be installed at the Pools in Comer Woods and it was hoped that grants would be obtained to dredge the Pools and carry out further conservation works.

In response to a comment from a member of the public that the estate was not looking at its best, Mr Halliwell explained that the income from rents etc. went into a central account and was not received locally. Some improvements had been carried out with the aid of grants from the EU but these were no longer available.

A local resident expressed concern that when the tadpoles hatched, the froglets were being trampled by visitors using paths near the Pools.

Mr Halliwell asked the local residents to notify him when the froglets were at large near the Pools and he would consider whether temporary closure of the paths was necessary.

## 22.23.071 REVIEW OF PARLIAMENTARY CONSTITUENCY BOUNDARIES

Resolved:

- a) That the report be noted
- b) That Quatt Malvern Parish Council make no comments on the proposed changes.

## 22.23.072 PARISH AMENITIES

- a) Memorial to Queen Elizabeth 2<sup>nd</sup>

Resolved that an appropriate officer from the National Trust be invited to attend the next meeting of the Parish Council, to discuss establishing a memorial orchard or a similar feature in the Parish, to commemorate the late Queen Elizabeth 2<sup>nd</sup>.

- b) Financial Assistance to the Church

Resolved that the information be noted.

## 22.23.073 ANNUAL REVIEW

Resolved that the Risk assessment and the Register of Assets be approved without amendment.

## 22.23.074 REGISTER OF ELECTORS

The Clerk explained that the new register would soon be available which would enable him to produce an accurate figure for the next meeting.

## 22.23.075 REPORTS FROM OUTSIDE BODIES

- a) SALC Area Committee

Cllr Mrs J.Yates reported that at the last SALC meeting, courses on Civility and Respect and on positive reporting on social media had been discussed.

She had also learned that Shropshire Council had a community engagement officer, who might be a useful contact for the Parish Council.

- b) Local Joint Committee.

- c) Cider House/Wootton Group

d) Bridgnorth Town Plan Steering Group

There was nothing to report from these bodies.

e) Quatt Village Hall Committee

Councillor Ms S.Hunter was not present to report from this body.

22.23.076 CORRESPONDENCE

There was no correspondence to report.

22.23.077. TIMETABLE OF MEETINGS FOR 2023

Resolved that the following timetable of meetings be approved for 2023.

Thursday:

26th January  
30th March  
25th May (Annual Meeting)  
27th July  
28th September  
30th November

At 7.30pm in Quatt Village Hall

The date of the Annual Parish Meeting was still to be determined.

The meeting concluded at 8.55pm

Signed ..... Date .....