

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: LAWRENCE E CHITTY.

WWW.QUATTPC.ORG.UK

**WILLIAM S. GRIFFITHS
CLERK OF THE COUNCIL
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25th March 2022

Dear Councillor,

You are invited to attend the Meeting of Quatt Malvern Parish Council to be held on **Thursday 31st March 2022** in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

Agenda

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or an Other Registerable interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Meeting of Quatt Malvern Parish Council held on 27th January 2022.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT and COMMUNITY POLICING CONTRACT

The Council is asked to review its policing priorities in the Community Contract on a 3 month basis. A review is now due. The Council have previously identified the following issues, in descending order of priority.

- i) Anti-social behaviour
- ii) Speeding
- iii) Theft from farms and other premises.

Does the Council wish to change these priorities?

6. FINANCIAL MATTERS

a) Income

There is no income to report.

b) Payments made under delegated powers since the Last Meeting

To approve the following electronic payments.

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
24.02.2022	W.S.Griffiths	156.86	156.86 net salary
24.02.2022	HMRC	39.00	39.00 PAYE
21.03.2022	W.S.Griffiths	156.86	156.86 net salary
21.03.2022	HMRC	39.00	39.00 PAYE

c) Invoices

i) Quatt Village Hall

The following invoices for the hire of Quatt Village Hall for meetings of the Parish Council have been received, at a rate of £10.00 per hour:

Meetings 30/09/21 and 25/11/21 @ £25 per meeting =£50.00 no VAT
Meeting 27/01/22 @£30.00 per meeting=£30.00 no VAT

ii) Parish Council Insurance 2022 -23 (payable 01.04.2022)

£174.62 (no VAT)

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths -

Clerks Travel Expenses - Posting of Notices 16 miles @£0.45 per mile = £7.20

Telephone / Internet allowance £ 20.00
= £ 27.20

e) National Salary Award

The Council has been notified that the national salary scales for local council employees have been agreed with effect from 1st April 2021.

The Clerk is presently employed on Scale 11 at £11.30 per hour, 4 hours per week. Under the new scales, this will increase to £11.50 per hour, an increase of £41.60 per annum, for which budgetary provision has been made.

The Council are requested to approve the new scale with effect from April last year.

f) Grants and Donations

There are no applications to consider.

g) Financial Progress

To consider the summary of receipts and payments for 31st March 2022 and to approve the bank reconciliation.

7. PLANNING MATTERS

a) There are no new applications to consider.

b) Determined Applications

There are no applications to report.

c) Community Led Plan

Councillor Robert Law to report

d) Draft Local Plan

There is no further information available on this matter at the present time.

8. ROADS AND FOOTPATHS

a) To consider any matters of concern relating to roads and footpaths in the Parish

b) Request for a meeting with the local member of Shropshire Council

At the last meeting, the Council agreed to request a site meeting to discuss various highways matters of concern in the Parish, with the local member of Shropshire Council and an appropriate officer from Shropshire Highways. No response to that request has been received but it is understood that Councillor Elliott Lynch is indisposed.

c) The BOAT

Following the last meeting, the Clerk has made contact with Alveley Parish Council. The Parish Paths co-ordinator for Alveley and Romsley Parish has expressed concern about BOATS in that Parish also and other issues concerning rights of way. He suggests a joint approach.

An extract of his message is attached to this agenda together with a message from the Green Lanes Association (GLASS) and a letter from that organization.

It is suggested that the Clerk arrange a Zoom meeting between all of the interested parties and an appropriate officer from Shropshire Council to discuss the issues and possible solutions.

d) Survey of Rights of Way

At the last meeting, the Clerk undertook to find the definitive map relating to Quatt Malvern Parish. It is difficult to produce a satisfactory printed version of the map but it can be accessed online at

<https://shropshire.maps.arcgis.com/apps/webappviewer/index.html?id=00a0e03e79ee453ab6b787961ab192ec>

It is suggested that the user then types "Quatt Village Hall" into the address finder box at the top of the page and ticks "Shropshire Rights of Way" in the menu at the left of the page.

e) Other Matters

No response has been received from the South Staffordshire Water company in respect of the provision of a pedestrian refuge in Quatt Village. Shropshire Council have not yet erected the pole to mount the VAS sign.

9. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillors Christian Lee and Kirsty-Hurst-Knight will be attending the meeting, to report on the work of the Unitary Council, in place of Councillor Elliott Lynch who is indisposed.

10. NATIONAL TRUST REPORT

11. PARISH MATTERS

a) Parish Amenities

i) To consider any matters of concern arising in the Parish.

ii) Tennis Courts at the Dower House

There is no further information available on this matter.

iii) Church Clock

The Clerk has asked the Association of Local Councils (ALC) if they can suggest any means by which the Council can legally meet this expenditure. The ALC has reiterated the previous advice that such expenditure would be illegal.

12. AMENDMENTS TO REGISTER OF ELECTORS

The Clerk will report at the meeting.

13. REPORTS FROM OTHER MEETINGS

- a) SALC
- b) Local Joint Committee
- c) Cider House /Wootton
- d) Village Hall Committee.
- e) Bridgnorth Local Plan Review Steering Committee

14. BOUNDARY REVIEW

The Boundary Commission are undertaking a review of the electoral divisions within the County, to ensure that each division (ward) represents a similar number of electors etc. as some divisions have experienced an increase in voters due to new development etc.

Quatt Malvern Parish is part of the Alveley and Claverly Division, to which no changes are anticipated. When this review is completed, the Unitary Council intend to conduct a community governance review of local (ie Town and Parish) councils commencing in late 2023.

Local councils have been invited to submit voluntary proposals for changes to their boundaries, such as merging with other councils etc.

Does Quatt Malvern Parish Council wish to make any representations on the review of the electoral divisions or submit any voluntary proposals for consideration in the community governance review?

15. CORRESPONDENCE

Shropshire Council are asking anyone who has been flooded to contact them as this will strengthen their case for claiming further government funding. Contact details are available on the poster available on the noticeboards and at <http://www.quattpc.org.uk/community/quatt-malvern-parish-council-12534/information/>

16. DATE OF NEXT MEETING

- a) The Annual Meeting of Quatt Malvern Parish Council will be held on Thursday 26th May 2022 in Quatt Village Hall at 7.30pm.
- b) To determine a date and time for the Annual Parish Meeting.