

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: LAWRENCE E CHITTY.

WWW.QUATTPC.ORG.UK

**WILLIAM S. GRIFFITHS
CLERK OF THE COUNCIL
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24th March 2023

Dear Councillor,

You are invited to attend the Meeting of Quatt Malvern Parish Council to be held on **Thursday 30th March 2023** in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

Agenda

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or an Other Registerable interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Meeting of Quatt Malvern Parish Council held on 26th January 2023.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT

6. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Lezley Picton, leader of Shropshire Council and Councillor Richard Marshall portfolio holder for Highways and Regulatory Services, have been invited to attend the meeting in place of Councillor Elliott Lynch who is indisposed.

7. NATIONAL TRUST REPORT

8. FINANCIAL MATTERS

a) Income

A receipt of £43.20 has been received from the Clerk to redress accidental overspend on January salary.

b) Payments made under delegated powers since the Last Meeting

To approve the following electronic payments:

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
23.02.22	W.S.Griffiths	£173.47	0	Net salary
26.02.22	HMRC	£ 43.20	0	PAYE
23.03.23	W.S.Griffiths	£173.47	0	Net salary
23.03.23	HMRC	£ 43.20	0	PAYE

c) Invoices

i) Vehicle activated sign and associated works - £3034. 85 +£606.97 VAT = £3641.82

ii) Insurance 2023-24 £162.36 pa for 3 year term or £170.90 for one year only (no Vat payable).

d) Clerk's and Councillors' Expenses

Clerks Travel Expenses - Posting of Notices 16 miles @£0.45 per mile = £7.20

Telephone / Internet allowance	£ 20.00
	= <u>£ 27.20</u>

e) Grants and Donations

There are no applications to consider

f) Financial Progress

To consider the summary of receipts and payments for 30th March 2023 and to approve the bank reconciliation.

9. PLANNING MATTERS

a) New Applications.

PLANNING REFERENCE: 23/00594/FUL DEVELOPMENT PROPOSED: Erection of a hut at the National Trust Comer Woods car park LOCATION: Proposed Storage Hut At Comer Wood Car Park , Dudmaston Hall, Quatt, Bridgnorth, Shropshire. OS REFERENCE: 374217 - 289931 APPLICANT: National Trust

This application was circulated to members of the Council for comments because the deadline fell before this meeting. No objections were received and the Clerk has responded accordingly to the Planning Authority.

b) Determined Applications

Reference: 23/00594/FUL (validated: 14/02/2023)

Address: Proposed Storage Hut At Comer Wood Car Park , Dudmaston Hall, Quatt, Bridgnorth, Shropshire

Proposal: Erection of a hut at the National Trust Comer Woods car park

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQ18W3TDMCX00>

c) Community Led Plan

Councillor Siobhan Hunter to report

d) Draft Local Plan

There is no further information available on this matter at the present time.

11. ROADS AND FOOTPATHS

a) To consider any matters of concern relating to roads and footpaths in the Parish

b) Vehicle Activated Sign (VAS) at Quatt Village

The works to install the new VAS near the Farm Shop and to relocate the existing VAS from that location to the junction with Wootton Lane and the A442 have been completed.

The new device near the farm Shop is working but councillor Robert Law has been unable to download traffic data from the sign.

The old device which has been relocated does not respond to vehicles exceeding the speed limit.

The supplier has been notified and has said that an engineer will check the old device.

However, the supplier will have to charge the Council for this visit because they have only charged for the relocation of that sign, which is not a new item. The call out charge is £175.00 (210.00 with VAT) plus the cost of any spare parts required.

Furthermore, the supplier states that the new device supplied has not been equipped with the facility to collect traffic data which is why the difficulty in downloading has oc-

curred. Again, the supplier has said that the Council has not been charged for this facility. The new device could be upgraded to incorporate the data software at an additional cost of £542.32 (£650.80 with VAT).

In the original discussions with the supplier, the provision of the software was requested but due to the passage of time caused by Covid and the delay in getting a suitable pole erected, a breakdown in communication seems to have occurred.

It is recommended:

- i) That the Council approves payment of the invoices for the work done so far.
- ii) That the action of the Clerk in calling out the engineer to attend to the old sign be approved.
- iii) That the Council consider whether they wish to proceed with an upgrade to the new device at the cost stated above.

c) Pedestrian Refuge.

The Clerk was asked to investigate the availability of grants from Highways England for this project and will report at the meeting.

d) The BOAT and Wootton Lane

There is nothing further to report on the BOAT or the dangers to pedestrians at Wootton Lane.

12. MEMORIAL TO QUEEN ELIZABETH 2ND

To consider whether a permanent memorial could be installed in the Parish to commemorate the late Queen Elizabeth 2nd. Following the last meeting, the Chairman and the Clerk met with an officer of the National Trust to examine the possibility of creating a memorial orchard or similar feature on the old allotments site adjoining the Church in Quatt.

It was apparent that there is sufficient land available to create such a feature and still leave land available for some other community use if required.

The National Trust will report back on the situation relating to any tenancies or other users of the land who might be affected.

13. CORONATION OF KING CHARLES 111

At the last meeting, the Parish Council agreed to invite residents to make suggestions as to how to celebrate the coronation of King Charles 3rd on 6th May this year.

Two suggestions have been submitted:

- a) "I think a lunch party with traditional games and some entertainment would be a good way to celebrate coronation. I am concerned that if people don't read the notice board they will not be aware you would like their ideas on how to celebrate the coronation, a poster in farm shop and a leaflet drop to all houses in parish would be helpful"

There are just under 200 electors in Quatt Malvern Parish and if they were to all attend such an event and to be accompanied by relatives who are not on the electoral register,

300 to 400 people could be involved. A caterer could provide a buffet for between £5 and £7 a head. The event would require volunteers to assist with the games etc. The Cricket Club is the only venue in the Parish which could accommodate such a number of people.

b) “ I would like to suggest a commemoration coin for each named child under 14 or 16 years living within the Parish boundaries”

Commemorative coins can be purchased from £3.00 to £5.00 each but the council would need to identify the children who were eligible in the Parish and decide how they would be distributed.

14. PARISH MATTERS

a) Parish Amenities

To consider any matters of concern arising in the Parish.

b) Storage of manure on farmland at Wootton

Following a complaint from a resident and in consultation with the Chairman, the Clerk has written to a landowner and pointed out that he is in breach of regulations concerning the storage of manure on the land.

The breach has occurred because the landowner has deposited the manure in the same location as he deposited the material less than 2 years ago.

The landowner states that the manure is not stored in the same location and that no more will be added to the pile which will be ploughed into the land.

15. ANNUAL PARISH MEETING

The Annual Parish Meeting has been arranged for the evening of Thursday 27th April 2023 in Quatt Village Hall.

The Council is asked to consider whether it would like to invite a guest speaker to the meeting.

16. AMENDMENTS TO REGISTER OF ELECTORS

There are currently 188 electors on the register.

17. REPORTS FROM OTHER MEETINGS

a) SALC

b) Local Joint Committee

c) Cider House /Wootton

d) Village Hall Committee.

e) Bridgnorth Local Plan Review Steering Committee

18. DATE OF NEXT MEETING

The Annual Meeting of Quatt Malvern Parish Council will be held on on Thursday 25th May 2023 in Quatt Village Hall at 7.30 pm

