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The Minutes of the Virtual Meeting of Quatt Malvern Parish Council held on Thursday 25th March 2021 at 7.30pm.

178. PRESENT:

Cllr L.Chitty (Chairman)
Cllr R.H.Brown
Cllr R.M. Law
Cllr Mrs. J. Yates

179. ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Shropshire Councillor Mrs T. Woodward
Mr M. Halliwell, National Trust
A member of the Public

180. OPEN FORUM

A member of the public reported that the BT inspection covers in the A442 near Quatt Village Hall were rattling when vehicles crossed over them. The Clerk undertook to report the matter to British Telecom.

181. APOLOGIES FOR ABSENCE

No apologies for absence had been received.

182. DECLARATIONS OF INTEREST

No declarations of interest were received.

183. MINUTES

Resolved that the minutes of the virtual meeting of Quatt Malvern Parish Council held on Thursday 28th January 2021 be confirmed as a correct record and signed by the Chairman.

184. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

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185. FINANCIAL MATTERS

Resolved;

a) Income

There was no income to report.

b) Payments made under Delegated Powers

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Purpose</u>
22.02.21	W.S.Griffiths	156.86	0	156.86	salary
22.02.21	HMRC	39.00	0	39.00	PAYE
18.03.21	W.S.Griffiths	156.86	0	156.86	salary
18.03.21	HMRC	39.00	0	39.00	PAYE

Resolved that the payments be approved.

c) Invoices

Payment to Tasley Parish Council for shared use of the Zoom virtual meetings account, July 2020 – March 2021

£34.51 (no VAT)

Resolved that payment of this invoice be approved.

d) Clerk's and Councillors' Expenses

W.S. Griffiths – Clerks Travel Expenses

-Posting Notices- £7.20

-Telephone/Internet Allowance = £20.00

TOTAL £27.20

Resolved that the payment be approved.

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e) Grants and Donations

Bridgnorth Innage Lane Youth Club.

Resolved that no donation to this appeal be made at the present time, because it was understood that sufficient funds for the year had already been raised. However, the Council would be glad to consider the matter again next year if further funds were needed.

186. FINANCIAL PROGRESS

The summary of receipts and payments for 25th March 2021 was received and noted and the Bank Reconciliation checked against the Bank Statement.

187. END OF YEAR ACCOUNTS 2020-2021

The financial position as at 31st March 2021 was as follows:

Income (including balances b/f)	=	£18935.98
Expenditure	=	£ 4436.95
Balances to be carried forward	=	£ 14499.03

Resolved:

- a) That the report be noted
- b) That the Clerk be authorized to sign the final accounts and submit them to the internal auditor.

188 EXTERNAL AUDIT – CERTIFICATE OF EXEMPTION

Resolved:

That the Clerk be authorized to submit a certificate to exempt the Council from external audit for the year 2020/21.

189 FINANCIAL MATTERS 2021/22

- a) S137 Local Government Act 1972

Resolved that the position be noted.

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b) Insurance Premium 2021/22

Resolved that the following invoice be approved for payment:

£174.62 (second payment of a 3 year agreement)

190 ELECTIONS 2021

Resolved

a) That the report be noted.

b) That the thanks and best wishes of the Council be extended to Councillor Roger Brown, who was standing down from the Parish Council in May and to Councillor Tina Woodward who was standing down as the member of Shropshire Council.

191 COMMUNITY GOVERNANCE REVIEWS

Resolved that the report be noted.

192 MEETINGS MAY 2021 ONWARDS

Resolved that the report be noted.

193 LORD LIEUTENANT,S GARDEN PARTY

Resolved that the position be noted.

194. PLANNING MATTERS

a) New Planning Applications

Reference: 21/00925/HRM (validated: 22/02/2021)

Address: South Staffordshire Water PLC, Hampton Loade Water Treatment Works, Hampton Loade, Bridgnorth, Shropshire, WV15 6HD

Proposal: Removal of 9m of hedgerow for the construction of a temporary haul road to allow access for construction traffic

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View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOXJTTD06Z00>

Resolved that the Council raise no objection to this application, subject to the hedges which were to be removed being reinstated after the works were complete.

b) Determined Applications

There were no determined applications to consider.

c) Community Led Plan

Resolved that the continuing lack of progress, which had resulted from the Coronavirus Pandemic, be noted.

d) Bridgnorth Plan

The latest report on the Bridgnorth Plan was received and considered.

Resolved that the report be noted and that the Parish Council reiterate its opposition to the widening of Holt Lane.

195. LOCAL ROADS AND FOOTPATHS

a) Pedestrian Refuge at Quatt

There was nothing further to report at this time.

b) Traffic Calming Measures: Vehicle Activated Signs (VAS)

The Clerk confirmed that Shropshire Highways and the Road Safety Partnership had approved the proposals put forward by the Parish Council for an additional VAS in Quatt Village.

Further information concerning the cost and functionality of the data retrieval option for the new sign had been provided.

The Clerk had arranged a meeting with a contractor who it was hoped would be able to provide a new post on which to mount the VAS and

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he would also be able to erect the new posts required to erect the noticeboards.

Resolved that the Council obtain a new noticeboard which incorporates the Bluetooth data retrieval system.

c) The BOAT (Byway Open to All Traffic)

It was noted that further instances of misuse and fly tipping had been reported at the BOAT.

Councillor Tina Woodward confirmed that Shropshire Highways were to assess all of the BOATS in the area and that consideration would be given to applying seasonal Traffic Regulation orders (TROWS) where appropriate. Such an order had been requested for the Quatt Malvern BOAT.

d) Wootton Ford

It was noted that a site meeting had been arranged for 1st April to discuss repairs to the footbridge and other issues relating to the Ford.

Resolved that Councillor Tina Woodward, an officer from Shropshire Highways and representatives of the Parish Council would attend the site meeting.

196. REPORT OF THE SHROPSHIRE COUNCILLOR

Councillor Woodward confirmed that discussions were taking place between Shropshire Highways and South Staffordshire Water to prepare a traffic management plan for the construction traffic which would arise from the proposed major investment scheme at Hampton Loade Water treatment Works.

The Chairman thanked Councillor Woodward for her report.

197. NATIONAL TRUST REPORT

Marcus Halliwell reported that the open air parts of the Dudmaston Estate had reopened to the public. A number of instances of damage and trespass had been reported by members of the public and some of

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the culprits had been prosecuted for breaches of the Covid 19 restrictions. Concrete bollards were being installed in places to prevent unauthorized access.

Dudmaston Hall would soon reopen, but it would be on an appointment only basis until after 21st June.

The Chairman thanked Mr Halliwell for his report.

198. PARISH AMENITIES

a) Noticeboards

The Clerk reported that he was to meet a contractor who it was hoped would be able to replace the rotten poles which were needed on which to mount the refurbished noticeboards.

b) Reclassification of Footpaths

Councillor Mrs J.Yates reported that Quatt Malvern Parish was to be involved in a national initiative to reclassify all public footpaths by 2025. Volunteers would walk the paths in each area and report on their condition and accessibility.

199. REGISTER OF ELECTORS

The Clerk reported that the new register of electors had been received and that there were currently 195 electors in the Parish.

200. REPORTS FROM OUTSIDE BODIES

a) SALC Area Committee

b) Local Joint Committee.

c) Cider House/Wootton Group

d) Bridgnorth Town Plan Steering Group

e) Quatt Village Hall Committee

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There was nothing to report from these bodies, which in most cases had not met because of the Coronavirus Pandemic.

201. CORRESPONDENCE

The Clerk reported on a training course organized by the Association of Local Councils on planning matters. The course comprised 3 virtual sessions, each of two hours duration and would take place over 3 evenings in June 2021.

Resolved that the Clerk and Cllrs L.Chitty, R.Law and Mrs J.Yates attend the course at a cost of £95.00 per delegate.

202. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be the Annual Meeting which was to be held on Thursday 20th May 2021 at 7.30pm.

b) Resolved The date of the Quatt Malvern Parish Annual Parish Meeting was to be Thursday 27th May 2021 at 7.00pm.

NOTE it was unclear if the meetings at a) and b) above would be virtual meetings or held at Quatt Village Hall.

The Chairman thanked everyone for attending and the meeting closed at 8.30 pm.

Signed Date

