

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: LAWRENCE E CHITTY.

WWW.QUATTPC.ORG.UK

**WILLIAM S. GRIFFITHS
CLERK OF THE COUNCIL
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18th November 2022

Dear Councillor,

You are invited to attend the Meeting of Quatt Malvern Parish Council to be held on **Thursday 24th November 2022** in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

Agenda

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or an Other Registerable interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Meeting of Quatt Malvern Parish Council held on 15th September 2022.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

6. FINANCIAL MATTERS

Bank Interest £6.06

To approve the following electronic payments:

| <u>Date</u> | <u>Payee</u> | <u>Amount</u> | <u>VAT</u> | <u>Purpose</u> |
|-------------|---------------|---------------|------------|----------------|
| 15.09.22 | W.S.Griffiths | £159.53 | 0 | Net salary |
| 15.09.22 | HMRC | £ 39.80 | 0 | PAYE |
| 26.10.22 | W.S.Griffiths | £159.53 | 0 | Net salary |
| 26.10.22 | HMRC | £ 39.80 | 0 | PAYE |

The National Salary Award for employees of local councils has been agreed for 2022-23. The award is effective from 1st April 2022 and will result in the salary of the Clerk being increased from £11.50 per hour (scale point 11) to £12.50 per hour.

The Clerk is currently employed on a contract of 4 hours per week and the award would therefore cost the Council an extra £270.40 per annum.

In addition, there would be back pay owing from 1st April 2022 which amounts to £121.33

The Council is requested to approve the new salary scale and back pay with effect from 1st April 2022.

Quatt Village Hall,

Hire of Hall and associated facilities for September Meeting of QMPC - £25.00 (no VAT)
The Council are requested to consider giving delegated authority to the Clerk to pay re-
curring invoices from the Village Hall as they arise, unless it is for an unusual sum or for
an event other than meetings of the Parish Council.

e) Clerk's and Councillors' Expenses

Clerks Travel Expenses - Posting of Notices 16 miles @£0.45 per mile = £7.20

Telephone / Internet allowance £ 20.00
= £ 27.20

f) Grants and Donations

British Legion Poppy Appeal. The British Legion supplied 2 poppy wreaths for Remembrance Sunday, for which the Parish Council normally make a donation. QMPC donated £150.00 last year.

g) Financial Progress

To consider the summary of receipts and payments for 24th November 2022 and to approve the bank reconciliation.

7. PLANNING MATTERS

a) New Applications.

There are no new applications to consider but councillors will be aware of the following application of which the Council has been notified for information:
Reference: 22/04821/DEM (validated: 24/10/2022)

Address: Garage Block Facing Onto Track Leading To Park Farm Land , To The Rear Of 25-27 Quatt, Bridgnorth, Shropshire

Proposal: Application for prior notification under Schedule 2 Part 11 Class B of the Town & Country Planning (General Permitted Development) Order 2015 for the demolition of a block of concrete garages

Applicant: National Trust (Dudmaston Estate Office, The Holt, Quatt, Bridgnorth, WV15 6QA)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RK622UTDJVZ00>

b) Determined Applications

Reference: 22/03835/FUL (validated: 06/09/2022)

Address: Quatt Farm Shop, Quatt Garage, Quatt, Bridgnorth, Shropshire, WV15 6QN

Proposal: Replacement roof and glazed front canopy

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RGZ8OJTDIE500>

The Parish Council raised no objections to this application.

c) Community Led Plan

Councillor Siobhan Hunter to report

d) Draft Local Plan

There is no further information available on this matter at the present time.

8. ROADS AND FOOTPATHS

a) To consider any matters of concern relating to roads and footpaths in the Parish

b) Outstanding matters raised with Shropshire Highways

Following the last meeting, the Clerk wrote to the leader of Shropshire Council, explaining the difficulties which the Parish Council are experiencing in obtaining any response from Shropshire Council on these and other matters. A message in reply has been received from the leader, which is attached to this agenda.

The Clerk would dispute that the VAS is working properly as he has tested it recently and it has not warned that he is exceeding the speed limit. This issue is addressed in the item c) below.

c) Provision of new VAS and relocation of existing VAS. The Clerk has verified that the new post has been erected, as pointed out in the message from the leader of Shropshire Council. The Clerk was not aware of this as he was not notified of this work being carried out and the pole is not quite in the location where it was envisaged. However, it does enable the traffic calming works proposed by the Parish Council to go ahead. The Parish Council has the sum of £3500.00 in the budget for these works and will confirm the latest cost from the supplier at the meeting. It is suggested that the contractor be asked to check the functioning of the existing VAS in view of the doubts as to its effectiveness expressed in b) above.

d) The BOAT

Shropshire Council have not yet responded to the request from this Parish Council for the BOAT to be downgraded. However, the Unitary Council has carried out works to replace the sleeper bridge and add a handrail to it. They have also cut some steps to ease passage along the route where the pedestrian way leaves the Byway.

e) Pedestrian Refuge and Wootton Lane Traffic Calming

These matters have been referred to in the Leader's message referred to in b) above. It is suggested that the Parish Council remind Shropshire Highways of these matters periodically, to keep them in mind for consideration.

f) Danger to pedestrians at Wootton Lane

The warning signs purchased by the Parish Council have been erected.

9. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Kirsty-Hurst-Knight has been invited to attend the meeting, to report on the work of the Unitary Council, in place of Councillor Elliott Lynch who is indisposed.

10. NATIONAL TRUST REPORT

11. REVIEW OF PARLIAMENTARY CONSTITUENCY BOUNDARIES

The Boundary Commission for England (BCE) is required by Parliament to undertake an independent and impartial review of all constituencies in England, to rebalance the number of electors in each constituency. Constituency sizes currently vary widely due to population changes since the last boundary review. The new map proposed by the Commission will make sure each constituency has between 69,724 and 77,062 electors, so that each MP represents roughly the same

number of electors. The 2023 Boundary Review also requires that the number of constituencies in England increases from 533 to 543.

The Commission has listened to the feedback sent in from the public and has changed nearly half of the initial proposals published last year. The new revised proposals are now available to view via an interactive map on the consultation website bcereviews.org.uk.

A final public consultation is open now until 5 December and is the last chance to provide views on new constituency boundaries.

The Boundary Commission for England has invited the public to visit bcereviews.org.uk and comment on the proposals via the website, email or letter. Hard copies of the proposals are available to view at public places of deposit listed on the Boundary Commission for England website. You can give your feedback on anything from where the proposed electoral boundaries are, to the suggestions for new constituency names.

The public are encouraged to tell the commission whether the new proposals for constituencies best represent your local community, visit bcereviews.org.uk and have their say before 5 December.

Follow @BCEReviews on [Facebook](#), [Twitter](#) and [Instagram](#) to keep up-to-date with 2023 Boundary Review news.

Further information and resources:

- [Boundary Commission for England website](#)
- [Guide to the 2023 Review](#)

Under the proposed changes, the Ludlow Constituency will be renamed South Shropshire and some areas which are currently in the Shrewsbury and Atcham constituency will be added. There are no changes proposed in the Bridgnorth area.

Does the Parish Council wish to make any comments on the proposals?

12. PARISH MATTERS

a) Parish Amenities

To consider any matters of concern arising in the Parish.

b) Memorial to Queen Elizabeth 2nd

To consider whether a permanent memorial could be installed in the Parish to commemorate the late Queen Elizabeth 2nd.

c) Financial Assistance to the Church.

Recent legal advice from the Association of Local Councils (ALC) indicates that a parish council can legally pay towards the heating costs of a church. The ALC say:

“ we were asked if a council could provide financial assistance to the local church being used as a “warm hub” by contributing to the church’s anticipated higher heating bills. Our answer was yes. A grant towards the cost of electricity does not involve work on property so it is not caught by the 1894 Act. The council could use section 137 of the 1972 Act in the circumstances, or, for eligible councils, the general power of competence would be applicable.”

13. ANNUAL REVIEW

To review the Register of Assets and the Risk Assessment documents which pertain to the Parish Council. The Clerk is not aware of any changes required to either document.

14. AMENDMENTS TO REGISTER OF ELECTORS

The Clerk will report at the meeting.

15. REPORTS FROM OTHER MEETINGS

- a) SALC
- b) Local Joint Committee
- c) Cider House /Wootton
- d) Village Hall Committee.
- e) Bridgnorth Local Plan Review Steering Committee

16. TIMETABLE OF MEETINGS 2023

To approve the draft timetable of meetings for 2023 set out below:

Thursday

26th January
30th March
25th May (Annual Meeting)
27th July
28th September
30th November

At 7.30pm in Quatt Village Hall

The date of the Annual Parish Meeting is to be determined.